



Michael V. Drake, MD
President

November 20, 2023

Office of the President
1111 Franklin St.
Oakland, CA 94607

CHANCELLOR – UC DAVIS

universityofcalifornia.edu

Delegation of Authority to Set Self-Supporting, Non-Extension Certificate Fee

Bylaw 22.1 of the Regents of the University of California provides that the Board specifically reserves for itself “Approving tuition, registration fees, education fees, and compulsory student government fees within parameters specified by Committee Charter or Regents Policy.”

Bylaw 30 of the Regents provides that the President “is authorized to determine fees that are not reserved to the Regents.”

On April 12, 2011, the President delegated authority to the Chancellors to set miscellaneous student fees and deposits, course materials and services fees, administrative service charges and penalties, Summer Session fees for non-UC students, and University Extension fees (DA 2559). The President retains control over all other fees, deposits, and charges that are required of students to be admitted to the University or to secure a degree, or otherwise are required of students as a condition of enrollment in regular academic programs, except for those fees requiring The Regents’ approval. Fees, deposits and charges that remain under Presidential control include, for example, application fees, deposit fees for instructional programs, compulsory campus-based fees voted on by students, and self-supporting program fees.

On July 5, 2023, the Coordinating Committee on Graduate Affairs (CCGA) reviewed and approved UC Davis’ proposal for a self-supporting, non-Extension certificate program – namely, the Psychiatric Mental Health Nurse Practitioner (PMHNP) Graduate Academic Certificate (GAC).

Effective immediately, as Chancellor of UC Davis, you are authorized to establish and set fee levels for the PMHNP GAC at UC Davis, provided that:

1. The fee level for this self-supporting certificate program should be based on a full and accurate assessment of all direct and indirect program costs, including, but not limited to, faculty instructional costs, program support costs, student services costs, and overhead.
2. You are not required to notify the President of changes in the levels of this program fee.
3. You are strongly encouraged to keep fee increases for this self-supporting certificate program moderate and gradual.
4. This self-supporting certificate program is encouraged to have an articulated financial accessibility goal for their students and a student financial support plan for

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achieving their goal. Examples of possible student financial support plan components may include, as applicable, providing scholarships or grants from the program's own resources (e.g., return-to-aid from program fees assessed but not from state funds or tuition and/or fees charged to students in state-supported programs, or funds raised through private philanthropy), providing fee waivers, participation in federal and/or private loan programs, and participation in other external support programs such as veterans benefits. This program is responsible for meeting the costs of financial aid program participation. You are strongly encouraged to use at least 25% of the fee revenue generated from these fees for need-based financial assistance to cover the need associated with these fees.

5. This authority may be redelegated.

Sincerely,

A handwritten signature in black ink that reads "Michael V. Drake MD". The signature is written in a cursive style with a large, looped "D" and a checkmark-like flourish at the end.

Michael V. Drake, MD
President

cc: Division Leaders
Managing Counsel Shanle
Interim Associate Vice President Diaz
UCD Assistant Dean Evans
UCD Campus Counsel Vidal
UCD Director Carney
Universitywide Policy Office