



Office of the President

BERKELEY, CALIFORNIA 94720

May 11, 1982

DIRECTOR, LAWRENCE BERKELEY LABORATORY
DIRECTOR, LAWRENCE LIVERMORE NATIONAL LABORATORY
DIRECTOR, LOS ALAMOS NATIONAL SCIENTIFIC LABORATORY

Delegation of Authority--To Solicit and Accept Gifts

Under Section 100.4(dd) of the Standing Orders of The Regents, the President is granted authority to solicit and accept gifts that do not specifically require Regental approval.

Effective immediately, authority is delegated to you to solicit and accept pledges, gifts of cash and marketable securities, and gifts-in-kind from private sources solely for the purpose of establishing and maintaining a fund to be known as the Director's Contingency Fund. Individual gifts shall not exceed \$5,000, no more than \$25,000 shall be accepted each fiscal year, and the balance in the Director's Contingency Fund shall at no time exceed \$25,000. This authority may not be redelegated.

Conditions of Delegation

This delegation is subject to the following conditions:

1. Solicitation is limited to informal solicitation from private sources (see attached Policy on Relations with Private Schools).
2. The Director's Contingency Fund shall be administered and expended in accordance with the Instructions for Administration of Director's Contingency Funds attached hereto, and with any subsequent guidelines.
3. Solicitation and acceptance of gifts-in-kind shall be limited to those items of personal property the purchase of which is authorized by said Instructions (e.g., food, wine, plaques). Acceptance of gifts-in-kind that do not meet such guidelines shall be approved by the President on a case-by-case basis.
4. Gifts shall be administered, documented, and reported in accordance with applicable University policies and procedures.

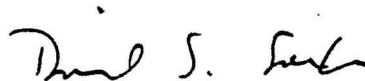
INTERNAL CORRESPONDENCE

5. Gifts shall be accepted in the name of and become the property of The Regents of the University of California.
6. Whenever there is any ambiguity in the terms of a gift proposal, the matter shall be referred to the General Counsel for interpretation and advice. Copies of any written materials shall be provided to the Vice President--Financial and Business Management. If there is any doubt about whether gift terms comply with the policies of the University, the question shall be referred to the Vice President--Financial and Business Management.

Regental Authorization

Regental authorization is required for solicitation or acceptance of any gift that involves:

1. exceptions to approved University programs and policies [Standing Order 100.4(dd)(1)];
2. commitments for more than seven years [Standing Order 100.4(dd)(1)];
3. obligations on the part of the University to expenditures or costs for which there is no established fund source [Standing Order 100.4(dd)(1)];
4. construction of facilities not previously approved [Standing Order 100.4(dd)(2)];
5. an amount or value in excess of \$1,000,000 [Standing Order 100.4(dd)(3)]; or
6. an interest in real property [By-Law 21.3(f)(2)(aa)].



David S. Saxon
President

Attachments

cc: Members, President's Administrative Council
Principal Officers of The Regents