June 15, 2023

CHANCELLORS
LAWRENCE BERKELEY NATIONAL LABORATORY DIRECTOR

Delegation of Authority—Revolving Fund Withdrawals

*Bylaw 22.1 of the Regents states that:*  
“The Regents hereby delegate authority to the President of the University to oversee the operation of the University, in accordance with policies and directives adopted by the Board, and as further specified in Bylaw 30 (President of the University).”

*Bylaw 30 of the Regents states that:*  
“The President of the University is appointed by and serves at the pleasure of the Board, and exercises authority delegated by the Board pursuant to Bylaw 22.1...The President administers the day to day central and/or system-wide functions of the University, except those activities within the responsibility of the Principal Officers.”

Effective immediately, I delegate to you in your area of responsibility the authority to designate representatives of the University who may sign checks, drafts or other orders for the payment of money or initiate electronic transfers of funds against University checking accounts, provided that all such representatives are covered by fidelity bond. The President is authorized to approve the use of and to direct banks or other depositories to honor facsimile signatures.

This authority may be redelegated by each Chancellor or Laboratory Director to a specific designee but may not be further redelegated.

This delegation supersedes the July 8, 2014, delegation of authority to Chancellors and Laboratory Director on the same subject (DA 2584).
Sincerely,

Michael V. Drake, MD
President

cc: Division Leaders
    Universitywide Policy Office