



# BFB-BUS-77 Independent Consultant Guidelines

<b>Rescission Date:</b>	2/26/2018
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<b>Contact:</b>	Systemwide Policy Office
<b>Email:</b>	<a href="mailto:PolicyOffice@ucop.edu">PolicyOffice@ucop.edu</a>

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## I. POLICY SUMMARY

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All the applicable and relevant BUS-77 policy language has been incorporated into the approved revised [BFB-BUS-43](#).

Please see attached rescission letter signed by the President.

If you have a question or comment, please contact the Systemwide Policy Office at [PolicyOffice@ucop.edu](mailto:PolicyOffice@ucop.edu)



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February 26, 2018

**CHANCELLORS  
LAWRENCE BERKELEY NATIONAL LABORATORY DIRECTOR  
MEDICAL CENTER CHIEF EXECUTIVE OFFICERS  
VICE PRESIDENT—AGRICULTURE AND NATURAL RESOURCES**

Dear Colleagues:

Enclosed are the two Financial Accounting Policies which are being rescinded as they are obsolete and not needed:

- *BFB-BUS-34 Securing the Services of Independent Consultants*, and
- *BFB-BUS-77 Independent Contractor Guidelines*.

All the relevant and applicable procurement languages from these two policies have been incorporated into the recently revised *BFB-BUS-43 Purchases of Goods and Services, Supply Chain Management*.

The important IRS rules regarding the classification of an employee versus an independent contractor contained in *BUS-77* is retained, revised, and included as Exhibits in the newly adopted [Independent Contractor Guidelines](#) that address federal tax compliance only.

These rescissions are effective as of the date of this letter and will be published online at <http://policy.ucop.edu/>.

Yours very truly,

A handwritten signature in black ink that reads "Janet Napolitano".

Janet Napolitano  
President

Enclosures

Chancellors et al.  
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cc: Division Leaders  
Associate Vice President and Systemwide Controller Arrivas  
Associate Vice President and Chief Procurement Officer Cooper  
Human Resources Chief of Staff and Policy Director Henderson  
Procurement Services Chief of Staff and Director Wolkow  
Director Simon  
Manager Barrett  
Universitywide Policy Office