



AM-P-196-11 Payroll: Accounting For and Tax Reporting of Mandatory Deductions and Insurance Benefit Contributions

Rescission Date:	9/7/2018
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Contact:	Systemwide Policy Office
Email:	PolicyOffice@ucop.edu

I. POLICY SUMMARY

This is not a Presidential policy but a procedure. The revised procedure is posted on the Financial Accounting SharePoint site and accessible to anyone with a UC email address.

Please see attached rescission letter signed by the President.

If you have a question or comment, please contact the Systemwide Policy Office at PolicyOffice@ucop.edu



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September 7, 2018

CHANCELLORS
MEDICAL CENTER CHIEF EXECUTIVE OFFICERS
LAWRENCE BERKELEY NATIONAL LABORATORY DIRECTOR
VICE PRESIDENT—AGRICULTURE AND NATURAL RESOURCES

Dear Colleagues:

Enclosed are two policies that have undergone the full review process. Their dispositions have been approved.

1. Revised BFB-IS-3: Electronic Information Security Policy was sent out for comprehensive review process on 7/30/2017. The Academic Senate raised some concerns about the revised policy and from September 2017 to February 2018, the Policy Owner worked with various subcommittees and with the Academic Senate's UC Academic Computing Committee (UCACC) to address the Senate's comments. In March 2018, UCACC approved moving the policy forward. The policy was revised to comply with academic research/grant requirements and the Department of Education requirements outlined in the July 1, 2016 Dear Colleague Letter and to conform to cyber insurance underwriting. It was updated to conform to the Office of Civil Rights guidance on HIPAA compliance and PCI 3.X, align it to NIST 800-171, adapt to changes in security landscape and adopt a standards-based approach to information security using ISO 27001 and 27002. This revised policy will also replace two other policies, IS-2 and IS-10 and the Incident Response Guide. An FAQ was also developed to answer additional key questions and will be published online. The FAQ will be updated as needed to incorporate regulatory changes.
2. AM-P-196-11: Payroll Accounting For and Tax Reporting of Mandatory Deductions and Insurance Benefit Contributions is being rescinded. This Accounting Manual chapter was reviewed for technical correction and upon further review and discussion with the campus Payroll Directors, they determined this was more appropriate as a procedure not a policy. The revised procedure is posted on the Financial Accounting SharePoint site that is accessible to anyone with a UC email address.

Chancellors et al.
September 7, 2018
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These two Presidential Policies are effective as of the date of this letter and will be published online at <http://policy.ucop.edu/>.

Yours very truly,

A handwritten signature in black ink, appearing to read "Janet Napolitano", with a horizontal line extending to the right.

Janet Napolitano
President

Enclosures

cc: Division Leaders
Vice President and Chief Information Officer Andriola
Associate Vice President and Systemwide Controller Arrivas
Chief Information Security Officer Rusting
Systemwide IT Policy Director Smith
Tax Services Coordinator Manager Barrett
ECAS Chief of Staff Levintov
Universitywide Policy Office